Immunization Record Upload Instructions

Camp requires a copy of the front and back of the Immunization Record for each child.

To upload your file, first scan your copy of the front and back and save it as a .jpg or .pdf file. (Taking a picture with your phone can work as well). Select the "Upload" icon to the right of the Immunization Records link. Choose the individual and click the Select button.

On the resulting page, you will be asked to confirm the details for this document and select the document. Use the Select field to find the file on your computer, tablet, or smartphone. Once you've selected your file, click the *Upload Document* button.

You will receive a message that your action was completed successfully once the file uploads.

You can also mail or fax in your records. Our mailing address is 3939 Prince William Drive, Fairfax VA, 22031. Our fax number is 703-426-1970.

Please call the office at 703-426-1980 with any questions.